



Supporting Head Start quality today, impacting Arizona's tomorrow!

**AHSA Quarterly Meeting
 Standing Committee Agenda & Meeting Minutes
 Disabilities & Mental Health Committee
 February 14, 2019**

DATE OF MEETING: February 14, 2019 Time: 1:30 – 3:00 PM		LOCATION OF MEETING: DoubleTree by Hilton Tempe 2100 S. Priest Drive, Tempe, AZ 85282
COMMITTEE MEMBERS PRESENT:		
Maegan Van Wyck	Jessica Bernal	Joanna Bellizzi
Erica Jimenez	Meryl Warda	Maria Pimentel
Ana Herron Valenzuela	Laura Landis	
Lisa Acuna	Adriana Soria	
Leah Eckley	Tami Philips	
Stephanie Collier	Julissa Leal	
VISITORS: Susie Perry and Caroline Oglesby		
NEXT QUARTERLY COMMITTEE MEETING: Date: will be sent via email with agenda Location: TBD		
AGENDA ITEM	DISCUSSION/RECOMMENDATION	PERSON(S) RESPONSIBLE/ PRESENTER
I. Call to Order & Welcome	Welcome and Introductions at 1:31p.m.	Ana Herron-Valenzuela
II. Adoption of Agenda	Chair updated and sent out to the group via email in advance for feedback. Motion: Tami Philips Second: Adriana	Ana Herron-Valenzuela



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	Motioned carried	
III. Approval of Minutes	<p>Committee approval of last quarters meeting Motion: Stephanie Second: Tami Motion carried</p>	Ana Herron-Valenzuela
IV. Head Start & AzEIP MOU Update	<p>Stephanie met with AzEIP staff on February 11, 2019. She brought MOU with, 2005 is the one that is the only is fully executed. There was an MOU in 2009, but it was missing a signature. 2005 MOU has not end date, so AzEIP feels that one is still good. Willing to work with Head Start. Questions has come up about whose signatures should be included on the MOU. Discussion of who was on the signatures on 2005 vs 2009 and according to performance standards. Laura is willing to take it back to the Region 9 to find out according to HSPS whose signatures need to be on the MOU. Maria discussed how the original MOU was meant to be a more collaborative effort state wide. Stephanie confirmed she discussed the changes in HSPS with AzEIP and how they would start making changes to the existing MOU. Guidance was given on MOU and that was new for Stephanie, discussion on guidance for contractors. AzEIP would need to provide more specific guidance to their contractors. Concerns with programs that have multiple AzEIP contractors for one community that agreements or MOU's would be a lot of work at the local level. AzEIP is in public comment and ends March 25, 2020. Maria mentioned that AzEIP did email out Head Start with the link to the public comment. Tami raised concerns about even when families agree to collaboration, not every contractors have their local Head Start or other health agencies contact information. Referral information discussion for AzEIP, should we have one referral packet for all of Head Start across AZ? Tami suggested that all Head Start align their referral systems/policies/procedures with AzEIP. Flyers, videos and resources should be aligned from AZ Head Start to AzEIP to inform the contractors about Head Start no matter where in AZ the contractors are in.</p>	Stephanie Collier



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	<p>Video should feature therapists that exemplify the cooperation with AzEIP and EHS. AzEIP would like stories with success stories between EHS and AzEIP. They would also like to present with the managers at this committee to trainings or inservice to build that cooperation. Next steps: AzEIP will look at the MOU (2005) and suggest changes, Region 9 will look at the MOU (2005) and ask who should sign off on the new MOU.</p>	
<p>V. ICC Meeting Update</p>	<p>Interagency Coordinating Council for Infants and Toddlers Meeting on January 18, 2019 https://des.az.gov/interagency-coordinating-council-for-infants-and-toddlers</p> <p>They are always looking for families to come and share their stories, good and more difficult. Families do not need to be there in person. 5 committees meet before the meeting: Developmental, Fiscal, Transition, Family Survey and Executive. Stephanie is part of the Transition Committee and they are working on a Guidance document for parents to inform them that developmental preschool is not the only option for children transitioning from AzEIP to district. Suzie mentioned looking at data and professional development for transitions. The concerns were raised the issues between rural and metro areas have different needs and difficulties. Fiscal committee is looking at AzEIP contractors getting more funding without state funding. Susie mentioned that referrals are a huge budget issue, with children being referred when they would not qualify. FTF is looking at Tier 2 children who need more than foundational learning, but do not qualify for AzEIP. Discussion on how Tier 2 children could get support through EHS because EHS has the high quality piece in place with possibly having other funding streams. Tami raised the possibility of having a subcommittee with members of this committee with members that do both EHS and disabilities. Should the collaborative office be included or consulted before forming a subcommittee? Discussion around how it should work, which data we should look at, how the referrals should work, etc. Discussion happened around how the school district have similar issues with screening and qualifying</p>	<p>Stephanie Collier</p>



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	children. Tami made a motion that Stephanie chair subcommittee with Maria assisting. Adriana suggested Toni may want to join the committee. Susie will send questions on children being screened vs children eventually evaluated. Ana will send questions out to committee from Susie.	
VI. ASDB Presentation	ASDB is looking for someone to present to staff March 6 th , presentation from 12:30 or 1:00. Unclear on what the presentation should look like and what information would be helpful. Let Stephanie know next week if available.	Stephanie Collier
VII. ECPC CSPD	<p>http://ectacenter.org/ Early Childhood Personnel Center and Arizona's Workgroup to develop a Comprehensive System of Personnel Development.</p> <p>Mission: Cross-sector professional development system that supports a high quality workforce serving children and their families.</p> <ul style="list-style-type: none"> • Looking for participants to be a part of the following workgroups to help develop statewide standards: Evaluation, Personnel Standards, Preservice Training, Inservice Training Recruitment and Retention • Currently collecting retention information via survey • Contacts are Alicia Sharma – Asharma@azdes.gov and Elizabeth Hamilton – Elizabeth.Hamilton@azed.gov <p>If anyone is interested in these workgroups, Ana brought information. Ana also provided a survey, if you fill out the survey, Ana can turn them in.</p>	Ana Herron-Valenzuela
VII. Inclusion Taskforce & ECSE ADE Update	4 strategies to help children be included in school. One strategy is to empowering families to have a voice at the table. Leadership help to admin to inform and empower them to see the value of having a more inclusive school and classroom. Practitioner professional development training to learn support SPED teachers and not pull out kiddos with disabilities for therapies.	Susie Perry



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VIII. Head Start Fact Sheets	<p>Review and make revisions to Head Start Fact Sheets:</p> <ul style="list-style-type: none"> • AzEIP and Head Start • Head Start (3-5 years old) • Head Start Mental Health/Behavior Supports? <p>Table discussion until after Playbook training. Have Robin read over final draft of fact sheet</p>	All Members
Announcements	No announcements.	All Members
New updates	April 10 th -12 th Train the trainer for ASQ with AHSA partnership.	All Members
Follow up items for next Quarterly Mtg.		All Members
Pending updates		All Members
Adjourn	<p>Motion: Glenda Henman Second: Meryl Warda Motioned passed</p>	