



*Supporting Head Start quality today, impacting Arizona's tomorrow!*

**AHSA Quarterly Meeting  
 Standing Committee Agenda & Meeting Minutes  
 Early Childhood Development/ CCP  
 April 21, 2022**

DATE OF MEETING: April 21, 2022 Time: 1:00pm		LOCATION OF MEETING: Zoom Meeting
COMMITTEE MEMBERS PRESENT Chair: Alexis Horne <a href="mailto:Alexis.Horne@maricopa.gov">Alexis.Horne@maricopa.gov</a> Vice Chair: Leonor Lundholm <a href="mailto:llundholm@childparentcenters.org">llundholm@childparentcenters.org</a>		
<b>City of Phoenix:</b> Janell Stringfellow	<b>Maricopa County Human Services - Early Education Division</b> – Alexis Horne	Catholic Charities Westside Head Start
<b>Chicanos Por La Causa Early Childhood Development</b> – Margaret Morales	Child Crisis AZ	Northern Arizona Council of Governments (NACOG): Dayna Smith, Colleen Wolfe
Western Arizona Council of Governments (WACOG)	<b>Pinal Gila Community Child Services, Inc. (PGCCS):</b> Tami Hoover	<b>Urban Strategies</b> – Clarissa Tudela
<b>Child Parent Centers, Inc. (CPC):</b> Leonor Lundholm	<b>Greater Phoenix Urban League Head Start</b>	<b>Salt River Early Education Center</b>
<b>Southwest Human Development:</b> Kamaie Clark		Total: 10
VISITORS: Jessica Rivera-Garcia		
NEXT COMMITTEE MEETING: Date: May 19, 2022 Location: Zoom		
AGENDA ITEM	DISCUSSION/RECOMMENDATION	PERSON(S) RESPONSIBLE/ PRESENTER



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<p>I. Call to Order &amp; Welcome</p>	<p>Welcome and Introductions: Call to order at 1:06pm.</p> <ul style="list-style-type: none"> <li>• Introductions: Name &amp; Agency</li> <li>• How many years have you been at your agency &amp; in what role?</li> <li>• How did you come to be a part of AZHSA ECD Committee?</li> <li>• Ideal Vacation Destination?</li> </ul>	<p>Alexis Horne</p>
<p>II. Review of AZHSA Bylaws</p>	<p>Reviewed the Bylaws of AZHSA:</p> <ul style="list-style-type: none"> <li>• Article 1 Section 2 <ul style="list-style-type: none"> <li>• Purpose</li> </ul> </li> <li>• Article IV Section 1(C) <ul style="list-style-type: none"> <li>• Standing Committees</li> </ul> </li> <li>• Article VII Standing Committees <ul style="list-style-type: none"> <li>• Section 1 (B)</li> <li>• Section 2</li> <li>• Section 5 (A) &amp; (B)</li> <li>• Section 6</li> </ul> </li> </ul> <p>Informed that Chair position is up for election in even ending years. August meeting will conduct nominations and election for committee chair. No questions were asked.</p>	<p>Alexis Horne</p>
<p>III. Streamline Action Planning.</p>	<p>Action Planning as shared on action planning form depicting the 2 focus areas. Workforce Registry as well as Collaboration with Recruitment and Retention work group. Was informed that PFCE committee is already working on collaboration goal. Main focus for the committee will remain on the Workforce Registry. It was shared the focus will move toward creating a Memorandum of Understanding between AZHSA grantee's and AZ Workforce Registry to create a system of data sharing where a representative from the registry will provide data updates on current standing of each grantee in the registry. This</p>	<p>Group Discussion</p>



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	<p>information will inform the goal to establish a baseline number of staff currently in the system as well as the overall goal of increasing the number of participating professionals by 10% on a yearly basis. Group decided on actionable goals for next month to invite staff within their grantee who is overseeing the entry of staff in the registry during onboarding. Identify if Child Care Partnership (CCP) staff are being tracked in the registry within the grantee. Next meeting will discuss data points to see what is the current numbers to begin to create the baseline.</p>	
IV. Annual Report	<p>Asked for highlights from past year to include into the Annual Report. Chair &amp; Vice Chair will be meeting with Margaret Michaels to inform regarding the work of the committee during 2020 and initial shut down of operations due to COVID-19. Any highlights regarding discussion or implantation that relates to the committee that can be shared please let Alexis know.</p>	Alexis Horne
IV. Follow up items for next Mtg. -	<ol style="list-style-type: none"> <li>1. Each grantee representative will invite the staff person within their agency who is over the onboarding process for staff in the workforce Registry to the May 19<sup>th</sup> meeting.             <ol style="list-style-type: none"> <li>a. They will bring latest data of teachers registered in the system.</li> <li>b. Inquire about Child Care Partnership participation and tracking in the Workforce Registry.</li> </ol> </li> <li>2. Alexis will contact previous Chair Shandeen Gomez to get the last reported data sets from the Registry.</li> <li>3. Alexis will reach out to Lisa Cobb from the Workforce Registry to invite her to the committee meetings to share data on where each grantee currently stands in the registry.</li> <li>4. Alexis will update and send out Action Planning sheet to reflect current steps and goals.</li> </ol>	Group
Information	<p>Information was shared regarding a professional development opportunity: Infant and Early Childhood Mental Health Certificate Program at Erikson Institute.</p>	Alexis Horne



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	They are offering a 25% off tuition. Alexis to send out flyer and information to committee to share out to anyone interested.	
Adjourn	2:00pm. Next meeting is May 19, 2022 at 1pm. Link and invitation will be sent out.	Alexis Horne