





Supporting Head Start quality today, impacting Arizona's tomorrow!

**AHSA Quarterly Meeting
Standing Committee Agenda & Meeting Minutes
(Early Childhood Sub Committee)
(May 16, 2019)**

DATE OF MEETING: 05/16/19 Time: 1:30-3:00		LOCATION OF MEETING: Grand Canyon University Technology Lecture Hall 3300 W. Camelback Rd. Phoenix, Arizona 85017
COMMITTEE MEMBERS PRESENT: Chair: Shandeen Gomez sgomez@gphxul.org Vice Chair: Norma Arreola normaa@wacog.com Secretary: Amy Hust Amy.Hust@pgccs.org		
COP (1)	Maricopa County (2)	
CPLC (4)	CCAZ (0)	
CC-WSHS (1)	PGCCS (2)	
NACOG (0)	GPUL (3)	
WACOG (0)	CPC (5)	
Urban Strategies (0)		TOTAL: 21
VISITORS: Lisa Cobb, Mona Qafisheh, Michelle Hixson (3)		
NEXT QUARTERLY COMMITTEE MEETING: Date: August 22, 2019 Location: Tucson		
AGENDA ITEM	DISCUSSION/RECOMMENDATION	PERSON(S) RESPONSIBLE/ PRESENTER
I. Call to Order & Welcome (5 min)	Welcome and Introductions Notes: • Sign-in • Welcome Ariana Lopez (Maricopa)-Child Development/Education Manager	Shandeen Gomez, Chair
II. Adoption of Agenda (1 min)	Adoption of the Agenda: Chair updated and sent out to the group via email in advance for feedback.	Shandeen Gomez, Chair



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	<p>Notes: Motions: Michelle Gallagher CPC Second: Margaret Morales CCPLC</p> <ul style="list-style-type: none"> • <i>Provided via e-mail prior to the meeting for review.</i> 	
<p>III. Approval of Minutes (1 min)</p>	<p>February 14, 2019</p> <p>Notes:</p> <ul style="list-style-type: none"> • <i>Motions: Norma Zavala</i> • <i>Second: Leo Lundholm</i> 	<p>Shandeen Gomez, Chair</p>
<p>IV. Maricopa County Human Services - Early Education Division, Ariana Lopez, Child Development/Education Manager (10 min)</p> 	<p>Notes:</p> <ul style="list-style-type: none"> • Program Highlights- Maricopa County Human Services - Early Education Division provides program highlights within their program. <p>Questions:</p> <ul style="list-style-type: none"> • Site Supervisor Boot Camp this summer to be prepared • Switching HB curriculum form GGK to Partners for a Healthy Baby <ul style="list-style-type: none"> ○ GGK-not online, hasn't been updated, not very compatible with TSG • Learning Genie app for in-kind; can also use it for Parent Engagement <ul style="list-style-type: none"> ○ Interest in Learning Genie (Shandeen will forward contact information) ○ Shandeen shared info about GPUL piloting The Learning Genie • Tracking coaching to see impacts in CLASS and child outcomes 	<p>Shandeen Gomez, Chair</p>
<p>V. AZ Workforce Registry Updates: Lisa Cobb, Regional Outreach Coordinator Regional Outreach Coordinator, Education and Community Impact-(5 min)</p> 	<p>Provide committee with updates</p> <p>Process Goal 1: Head Start is involved in the development of state policies, plans, processes, and decisions impacting Head Start. Short-Term Objective D: Starting in March 2016, Head Start/Early Head Start is actively involved in the development and implementation of the Early Childhood Career & Work Force Registry.</p> <p>Notes:</p> <ul style="list-style-type: none"> • PBS received the grant to continue • Nominate someone for Recognizing Professionalism • They have a job bank we to help hire • Scholarships available for parents that could qualify for ECE career 	<p>Shandeen Gomez, Chair</p>




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	<ul style="list-style-type: none"> • If we have a question about anything, i.e. how to enter a training, they are available <p>Questions/Comments:</p> <ul style="list-style-type: none"> • It was difficult to edit their profile once they have entered themselves in a program <ul style="list-style-type: none"> ○ Suggest that search by address of program, rather than name to find staff person ○ Don't start over and do another profile because they are duplicated ○ Go onto "My profile", Click edit button, click on "Add new employment record" and then select & enter the new info • Shandeen suggested to have Lisa or another PBS person come to an in service and walk through registering & helps people as needed • How do you get "unregistered" trainings counted in the Registry <ul style="list-style-type: none"> ○ Upload all the past certificates up to that point to get those credits ○ All people who train in a program/agency should request approval as a PD Instructor or TA Provider. <ul style="list-style-type: none"> ▪ Most categories must have a BA with 5 years experience ▪ New categories have been added so that others who train often or experts in a content area can also become a trainer ○ Lisa walked us through how to register a training <ul style="list-style-type: none"> ▪ Trainees have to register themselves for the training, OR ▪ Trainer can sign them up if you have their Registry ID # ▪ Can open your training up for all or mark as your own • Shared other things available through PBS <ul style="list-style-type: none"> ○ Let Shandeen know if program needs the Step by Step Guide for the Workforce Registry and she will get the info to Lisa ○ Webinars are available for staff to use & they can get registry credit for them 	
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<p>VI. Cheryl Beahan, Catholic Charities West Side Head Start</p> 	<p>Provide committee with recent OHS Review per CLASS. Share how the experience went and how did the program prepare. Q&A session for committee Notes:</p> <ul style="list-style-type: none"> • Went out at the beginning of the school year to look at the environment; fundamental reasons why • July & August: looked at the Protocol questions at an admin level • September: 2 people (Cheryl & Jonathon) went to leadership cohort & introduced to the Management Wheel <ul style="list-style-type: none"> ○ Use Wheel all of the time – posted, refer to it, etc. <ul style="list-style-type: none"> ▪ Use it with coaches, site supervisors, etc. • ASCC came in do training & CLASS observations <ul style="list-style-type: none"> ○ Put data in Dashboard to look at all data and where they need to work on ○ Could see where they needed to work on for CLASS and other areas • Coaches worked with the Protocol with the teaching staff • Worked with a national trainer that new CLASS really well <ul style="list-style-type: none"> ○ 10-15 people were required to attend ○ What it is; breaking it down • Looked at CLASS scores closely and had ASCC work with specific sites on CLASS, personnel personality issues, etc. <ul style="list-style-type: none"> ○ ASCC averaged 8-10 hours a month working with each site ○ Intentional coaching with ASCC & their own coaches ○ PBC: videos, goal setting, etc. • ASCC pointed out that with meals, bathrooms, transitions, etc so instructional time is limited. <ul style="list-style-type: none"> ○ Stopped keeping kids at table when done eating ○ Worked on less transitions and more intentional ones when they are necessary ○ If classroom organization went up the other areas would increase • CLASS scores went up significantly after all the intentional training & coaching 	<p>Shandeen Gomez, Chair</p>
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	<ul style="list-style-type: none"> • Best thing they did was very intentionally planned ahead of time with all areas of the program • They worked with AZA (Arizona Autism) with behavior challenges <ul style="list-style-type: none"> ○ Observations ○ Strategies ○ Planning <p>Questions:</p> <ul style="list-style-type: none"> • What is the dashboard? <ul style="list-style-type: none"> ○ Pulls from other databases, excel spreadsheets, etc. to give you a better look at how all things work together • How do we get past the “We have to do it this way”. “It says...”? <ul style="list-style-type: none"> ○ Bringing people back to the HSPPS, regs, etc. and correcting everyone 	
<p>VII. Mona Qafisheh <i>(Director Grants and Contracts) and Michelle Hixson</i> ASCC (Association for Supportive Child Care)</p> 	<p>Presentation on ASCC services</p> <ul style="list-style-type: none"> • What kind of services does ASCC provided in regards to Coaching? • Head Start collaborations and opportunities <p>Process Goal 4: Building relationships to ensure continuity of services between birth to five programs and kindergarten to 3rd grade.</p> <p>Short-Term Objective A: Annually, engage School Leadership in birth-5 to become champions for Early Childhood.</p> <p>Notes: Mona</p> <ul style="list-style-type: none"> • Will be changing name come June or July • Passed out handout about the many services available • Head Start help – can contract with ASCC in many ways (on back of handout) <p>Roadmap for WSHS (1 way they can help HS):</p> <ul style="list-style-type: none"> • Started with the environment • ERS assessments first and gave feedback <ul style="list-style-type: none"> ○ Can give scores or just feedback, suggestions, etc. • Put together a roadmap for coaching specifically for classrooms with lower or concerning scores, behaviors, etc. • Asked staff what they thought they needed or didn't understand • Worked on small amounts at a time so it wasn't overwhelming to staff 	<p>Shandeen Gomez, Chair</p>



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	<ul style="list-style-type: none"> At end of year they reassessed show that CLASS scores increased Continued with professional development throughout the whole process <p>Questions</p> <ul style="list-style-type: none"> How do you maintain the change? <ul style="list-style-type: none"> Accountability Survey kinder teachers, districts, etc. to make intentional School Readiness Goals Who was included on the Prof Dev with ASCC? <ul style="list-style-type: none"> Coaches Area Managers PQs for some 	
VIII. Announcements: Updates	<ul style="list-style-type: none"> Mentor Network will be every third Wednesday of the month starting in July, book study will continue with “Authentic Strengths”. Each Grantee and Delegate have signed up for the month’s they will host, still determining a few programs for hosting sites and month. July 17, 2019 (CPLC will be hosting) <ul style="list-style-type: none"> Morning with everyone Afternoon breaks-outs for managers/coordinators, HB, etc. HB-do the Developmental Parenting book as a book study 	Shandeen Gomez, Chair
IX. New updates		
X. Follow up items for next Quarterly Mtg.	<ul style="list-style-type: none"> AZ Workforce Registry-Continue to follow-up Identify point of contact from each Grantee or Delegate (This will support sub-committee follow-ups) 	All Members
Pending updates	<ul style="list-style-type: none"> EQUIP Meeting, still pending 	Shandeen Gomez, Chair
Adjourn:	<p>Time: 2:59pm Motion by Amy Hust with PGCCS Second: Margaret Morales with CPLC</p>	