



Arizona Head Start ASSOCIATION

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**AHSA Quarterly Meeting
Standing Committee Agenda & Meeting Minutes
Parent, Family & Community Engagement Committee
Friday, February 24th, 2017**

DATE OF MEETING: 2/24/17 Time: 12:30-2:00 PM		LOCATION OF MEETING: 3300 N. Central Ave. Phoenix 85012
COMMITTEE MEMBERS PRESENT		
Nancy Kessay- Maricopa County	Dulce Hernandez- CCWSHS	Michele Plympton- NACOG
Nadia McKernan- SWHD	Cadie Chavez- City of Phoenix	Alicia Medina Dockens- Child Crisis AZ
Jessica Rivera-Garci- SWHD	Patty Kirkland- City of Phoenix	Katrina Relph Mueller
Sonya Montoya- NACOG	Michaele Pilsbury- City of Phoenix	Karla Solano
Katrina Relph-Mueller- PGCCS	Laura Landis- Region 9 Specialist	
Leticia Guzman- PGCCS	Ruth Cuen- Chicanos Por la Causa	
Latrishia Center- City of Phoenix	Sheri Simmons- Maricopa County	
VISITORS: Elisa Andriananjason, Laura Candelora, Terri Clark, Conrad Lindo, Wendy Resnik		
NEXT QUARTERLY COMMITTEE MEETING: Date: will be sent via email with agenda Location: TBD		
AGENDA ITEM	DISCUSSION/RECOMMENDATION	PERSON(S) RESPONSIBLE/ PRESENTER
I. Call to Order & Welcome	Welcome and Introductions	Karla Solano
II. Adoption of Agenda	Adoption of the Agenda: Chair updated and sent out to the group via email in advance for feedback.	Karla Solano Chair, CC-WSHS



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III. Approval of Minutes	Minutes from the previous meeting were sent out via email.	Karla Solano
IV. Guest Laura Candeloro- Region 9 Specialist	<p>Laura Candeloro, Region 9 Specialist Introduced herself and spoke about some of the questions that have been raised by members and invited members to ask others. Other questions:</p> <p>Homeless determination- addresses of homeless families and the crossing of boundary lines for programs:</p> <ul style="list-style-type: none">• Feeling that you have to take a family and serve them based on the address that is given at intake. Will check with Andrea as well to confirm. <p>The question still in place around McKinney Vento regulation that whatever program they come to must serve them regardless of geographic location...Laura to research more.</p> <p>Kinship care/foster child: ensuring that programs are able to show determination for foster children eligibility; must make sure that they are in the foster care system? Answer: Once a child is eligibility they remain eligible for their duration of time in HS or EHS. Transitions between EHS to HS still require re-eligibility.</p> <p>Clarification: holding of 3% of slots for 30 days which has foster care as one of the special populations. Discussion of some of the challenges being worked through with DCS and point scoring for eligibility to continue to try & build collaborative partnerships with DCS.</p> <p>FDC Credential for HBV: more guidance still to come from OHS concerning equivalency. Recommend programs look at what skills the program wants to have and be able to demonstrate how individuals or positions are different. Laura is currently on a National Content Area Team for PFCE. Regionals will showcase best practices and examples, encouraged programs to share their story. They are looking always for Program Specialists or TA Specialists -- tell everybody. It was suggested that as a committee we can make this a standing committee item so that stories and practices can be shared through AHSA.</p>	Laura



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<p>V. Guest: Elisa Adriananjason- CC-Refugee Program VISTA Volunteer</p>	<p>Elisa introduced herself and gave a brief overview of her experience. She is the new VISTA Volunteer working through Catholic Charities, Refugee program with all Refugee Resettlement programs and Head Starts. Her project is to increase the number of refugees enrolled in Head start programs & to provide support to the families and programs through the process. Elisa will be working out of 1 of the CC-WSHS Glendale center where she'll be working closely with the Family Support Specialist and Supervisors in coordination of referral processes follow up, enrollment and parent engagement. She will be there two days a week- Tuesdays and Thursdays. Contact information is located on the agenda. The following are goals set for the project:</p> <ul style="list-style-type: none">• Family Goals: Interpretation Support, volunteer opportunities in the classroom with the purpose of building knowledge and skills in Early Childhood Education.• Streamline enrollment for these families and increasing enrollment numbers. Document available in two different languages concerning eligibility requirements. Karla will email to committee. <p>Any concerns or questions that programs may have can be forwarded to Karla or Elisa. This will support the continuation of her work with the referral streamlining process. This is the last VISTA project with the Refugee-Resettlement program.</p>	<p>Elisa</p>
<p>VI. Guests: Terri Clark, ReadOn AZ, Wendy Resnik, City of Phoenix Public Library and Conrad Lindo, FTF Regional Director</p>	<p>Training on how to complete the Lectio project template was conducted. Terri Clark presented information on ReadOn AZ and the Lectio project. A PowerPoint Presentation & handouts were provided.</p> <ul style="list-style-type: none">• ROA Family Engagement Task Force: Jonathon sits on this committee for AHSA Lectio Harvard Early Literacy institute Research Tool: Program's asked to complete the spreadsheet that was sent out to committee members• Wendy Resnik (City of Phoenix Public Library) & Conrad Lindo (FTF Regional Director) provided training on how to complete the Lectio templates and explained its purpose. They offered their assistance; members can connect with them through Jonathon.• Timeline from Programs: Please send the Lectio forms either to Karla Solano, AHSA Chair or to Jonathan Gonzalez, AHSA Director by March 17th.	<p>Terri and Conrad</p>



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VII. Announcements	<p>FDC: A statewide session will begin in the next 2 months for programs needing to send individuals through the AHSA/University of Connecticut program. This will be held in the Valley and will involve a group of trainers and advisors from throughout the State. More information will be coming soon.</p> <p>InKind App: Maricopa's IT Dept. is still in the development stage. In the future we are hopeful that we can have a demonstration for the committee. Testing will begin at Maricopa County within the next several weeks.</p>	Sonya Montoya Nancy Kessay
VIII. New updates	<p>City of Phoenix launched a Fatherhood Summit as of yesterday (Feb. 23rd), they are anticipating 500 participants. There is no charge for attendees and meals will be provided. The summit will consist of breakout sessions along with great keynote speakers. It is open to staff & parents. Registration is through Eventbrite, the link was sent by Latrisha to all members. Latrisha distributed the Father Inclusive Practices Workshop Flyer- great for Teachers & Parents. She also provided a listing of the Fatherhood & Family Workshops that are provided for nominal fees by Nail Tift.</p> <p>City of Phoenix Geography Recruitment Flyer Draft shared; changes or corrections were shared by members and corrections will be emailed to Latrisha. More pictures of families on the front of the flier will be added. Statewide Addition of information: may be able to add those to the section currently containing the state map.</p> <p>Sonya, shared that the Annual report this year will also have more availability of electronic resources that all programs can use throughout the year that has a more cohesive voice for AHSA. The members are in agreement that creating a statewide flyer that incorporates all of our program & a uniform entity is needed.</p> <p>Discussion from committee members on whether or not to continue to use zip codes. Currently will rely on Head Start/EHS staff if a zip code and connection to a school District is needed.</p>	Latrisha
IX. Follow up items for next Quarterly Mtg.	<ol style="list-style-type: none">1. All members- Send Latrisha changes, suggestions etc....for the flier including logos or changes in contact information.2. Karla- will add as an agenda item "Parent Engagement, success story" for programs to	All Members



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	share and send to Laura Landis and Jonathan G. 3. All Members - Send Karla any resources and training opportunities coming up for professional development purposes, to share at next meeting. 4. Sonya Montoya - update on the FDC Training logistics	
Pending updates	None discussed.	All Members
Adjourn	Adjourned at 2:00 PM	Latrishia Centers