



Arizona Head Start

ASSOCIATION

Supporting Head Start quality today, impacting Arizona's tomorrow!

**AHSA Quarterly Meeting
Parent, Family & Community Engagement Meeting Minutes
February 14, 2019**

DATE OF MEETING: 2/14/2019 Time: 1:30 pm -3:00 pm		LOCATION OF MEETING: Double Tree by Hilton Tempe, 2100 S. Priest Drive, Tempe, AZ
COMMITTEE MEMBERS PRESENT: Chair: Latrisha Centers, Co-Chair: Karla Solano: (Please see Sign-in Sheet for additional members present)		
AGENDA ITEM	DISCUSSION/RECOMMENDATION	PERSON(S) RESPONSIBLE/PRESENTER
1. Call to Order & Welcome	Welcome and Introductions of new members	Latrisha Centers
2. Adopt Agenda and Approve Meeting Minutes Nov. 2018	Review of the minutes approved by Sonja and second by Alicia (Crisis Nursery)	Committee Members
3. Elections for Vice Chair	<ul style="list-style-type: none"> Members reviewed Self-nominating letter submitted by Selena Gutierrez, SWHD (unable to attend); a motion (from Child Crisis Representative) was made to nominate Ms. Gutierrez for PFCE Vice Chair 	Latrisha Centers
4. Secretary Role	<ul style="list-style-type: none"> We need an alternate to take minutes in the absence of Gloria A. 	Phyllis A.
5. Ready Rosie Presentation	<ul style="list-style-type: none"> Parenting Curriculum – Kevin Roden, Vice President of Ready Rosie presented. Ready Rosie is a digital, interactive family engagement program. Handouts and flyers were provided and members were encouraged to ask questions and explore the implementation of the curriculum within their grantee. Future agenda item was recommended for next meeting – utilizing small groups regarding parenting curriculum; more specifically, what works and what does not and sharing of ideas and success stories. 	Kevin Roden, Ready Rosie Company
6. Day at the Legislature	<ul style="list-style-type: none"> Upcoming Event Arizona Education Day at the Legislature on February 21, 2019 – Discussion was held regarding representation, specifically parent attendance City of Phoenix Birth to Five, and Southwest Human Development is planning on having parent representation Next Meeting: Event update 	Latrisha Centers



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7. Statewide Referral Form	<ul style="list-style-type: none">• See hand out – Unified Referral Form/Review of Maricopa County Referral Form. What do we do with it? Continue with our efforts to have one form? Do we need it?• All agreed a Unified Form, statewide would be beneficial for all regarding recruitment	Latrishia Centers
8. Grantee Flier in support of Refugee Families	<ul style="list-style-type: none">• Members reviewed Birth to Five Program Flyer – all agreed that the flyer was a great idea and some recommendations were made based on the Head Start Playbook• Flyer will be revised and reviewed at the next meeting	Joelle Grande, Catholic Charities Refugee Resettlement Agency Vista Member
9. PFCE Resources	<ul style="list-style-type: none">• Phoenix 2019 Fatherhood Summit – see flier in ASHA packet April 25th and 26th• St. Mary's Food Bank Referral Form – need staff original signature and date as well as parent's signature on back of form for every referral. Local list of food banks.• Head Start Play Book Training – Friday, Feb. 15th – Steele Indian Park, Phoenix, AZ	Latrishia Centers
10. Announcements	<ul style="list-style-type: none">• Marketing and Recruitment Efforts – Harkins Movie Theaters Partnerships – please connect with Latrishia for collaboration efforts – local and/or statewide?• Members will explore interest with their delegate; Latrishia will explore cost, share financial cost amount statewide grantees• San Antonio report out – further conversations and/or report out regarding Immigration Summit May 15, 2019 sponsored by AHSA• Further discussion and implementation of Head Start Playbook training• Explore different Head Start marketing options	Committee Members
11. Old Business		Committee Members
12. Adjourn	<ul style="list-style-type: none">• Meeting adjourned at 3:00 p.m.	Latrishia Centers