



*Supporting Head Start quality today, impacting Arizona's tomorrow!*

**AZHSA Monthly Meeting**  
**Standing Committee Agenda & Meeting Minutes**  
**(Parent, Family, and Community Engagement/ERSEA)**  
**(June 22, 2022)**

DATE OF MEETING: 06/22/2022 Time:		LOCATION OF MEETING: Zoom
COMMITTEE MEMBERS PRESENT		
Adela Cressler (City of Phx)	Janet Aguilar (Pinal-Gila)	Jessica Rivera-Garcia (AzHSA)
Joey Taylor (AzED)	Katie Clint (AzHSA)	Patsy Rethore-Larson (AzED)
Sonya Montoya (NACOG)		
VISITORS:		
NEXT MONTHLY COMMITTEE MEETING:		
Date:		
Location:		
AGENDA ITEM	DISCUSSION/RECOMMENDATION	PERSON(S) RESPONSIBLE/ PRESENTER
I. Call to Order & Welcome	Welcome and Introductions	Chairperson-Sonya Montoya
II. Adoption of Agenda	Adoption of the Agenda	Chairperson-Sonya Montoya
III. Approval of Minutes	Motion is needed to approve minutes. <ul style="list-style-type: none"> <li>• March, 2022</li> <li>• April, 2022</li> </ul> <i>Tabled for this meeting. Will conduct an email vote with all members before next Committee meeting.</i>	Chairperson-Sonya Montoya



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<p>IV. Moving forward in our Committee</p>	<p>Member ideas of tasks, goals, and meeting structure &amp; schedule.  <i>Members shared various groups that Committee members may reach out to for ERSEA efforts that serve our target populations in Phoenix &amp; in Yuma. Examples included the Heat Relief Network, ASU Cooling Response Network &amp; Crisis Response Teams &amp; Maricopa Kids Consortium. Also discussed the use of our Social Media outlets to help with recruitment for staff, children.</i></p>	<p>Chairperson-Sonya Montoya &amp; All Members</p>
<p>VI. Chairperson Updates</p>	<ul style="list-style-type: none"> <li>• AzHSA SNAP Update           <ul style="list-style-type: none"> <li>○ <i>Jessica &amp; Sonya have been meeting with SNAP to develop outreach strategies for the new eligibility requirement for SNAP eligibility in Head Start. A new meeting is being scheduled. Members were asked for feedback on how collection of SNAP documents is going, and the 3 programs represented report success with this change. Documents being used include Nutrition Approval letters, Online access to account information, EBT Cards with names or signatures on them. Updates with this process will continue at future meetings.</i></li> </ul> </li> <li>• New Recruitment Flyers/Special Needs Flyers           <ul style="list-style-type: none"> <li>○ <i>Members were shown updates State flyers that our ERSEA &amp; Disabilities and Mental Health Committee members have been developing and updating. All members will receive the PDF versions via email for their use, and links will be made available on the AzHSA website when all are finalized. Links will be shared with Committee members. Updates are found to be needed for a couple of programs. Jessica and Sonya will work on those but feel it's okay to use these versions for now.</i></li> </ul> </li> <li>• DCS MOU Congratulations!           <ul style="list-style-type: none"> <li>○ <i>Jessica has emailed the final DCS MOU to programs. If anyone needing a copy, please let Sonya know. Great job to everyone involved in completing this lengthy process.</i></li> </ul> </li> </ul>	<p>All Members</p>



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	<ul style="list-style-type: none"> <li>• Upcoming: Az. EC Day at the Capitol             <ul style="list-style-type: none"> <li>○ <i>Currently work is happening on the Az. EC Day at the Capitol by several advocacy groups around the state, including AzHSA. If anyone is interested in volunteering on of the 4 subcommittees on Mental Health, Workforce, Education &amp; Eligibility, please reach out to Sonya or Jessica. We will also be recruiting for parents to take part in this work and for the actual day. Currently Jessica, Katie &amp; Sonya will be taking part in the planning with these subcommittees.</i></li> </ul> </li> <li>• May: NHSA Conference             <ul style="list-style-type: none"> <li>○ <i>We are waiting for more information from NHSA, but the NHSA Conference is being planned to be held in Phoenix next May. Stay tuned for more updates at our meetings.</i></li> </ul> </li> <li>• Parent Ambassador Program             <ul style="list-style-type: none"> <li>○ <i>We are currently working on the structure and trainers for our 3<sup>rd</sup> Annual Parent Ambassador program which will ask parents to recruit interested parents who wan to learn more about advocacy. This is patterned around the Washington State Head Start Association program, who is partnering with us to make this a great success. If anyone is interested in working on this, please et Sonya &amp; Jessica know.</i></li> </ul> </li> </ul>	
VII. Co-Chair Election	<p>Nominations &amp; Elections for a Committee Co-Chair.</p> <p><i>This was tabled until next meeting. Asked members to meet with co-workers, PFCE peers and Directors if interested in running for this position. It requires a 1-2 hour/week commitment depending on the work and meetings happening. It's a great way to connect at the State Level and to represent your program as well as AzHSA. If anyone might be interested, please reach out to Sonya and we can talk through it.</i></p>	Chairperson-Sonya Montoya



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<p>VIII. Member Announcements, Questions &amp; Topics for next meeting</p>	<p><i>Discussed the importance of working with partners on an ongoing basis to keep Head Start's name out there for recruiting and PFCE purposes. Discussed the possibility of a quarterly reach out to state partners from AzHSA PFCE Committee or AzHSA itself.</i></p> <p><i>We also discussed sending out an introduction letter/email to our Foster Care, DCS &amp; Homeless Liaisons on behalf of the PFCE Committee to begin reopening doors at the state level that help support outreach by local programs and continue our work of supporting out Collaboration Office Goals.</i></p> <p><i>We will also be having monthly meetings once again and hope to select a day and time that will be consistent to enable everyone to plan in their calendars. If anyone has any preferences, please let Sonya know. Next meeting will take place in July with a date to be determined.</i></p>	<p>All Members</p>
<p>IV. Adjourn</p>	<p><i>Meeting ended at 10:15am.</i></p>	

**PFCE Committee - Collaboration Office Goals:**

1. Increase Collaboration between Head Starts and Department of Child Safety
2. Increase collaboration with community partners who provide services for homeless populations
3. Share strategies for family engagement
4. identify and offer solutions around enrollment and recruitment challenges