



Arizona Head Start ASSOCIATION

Supporting Head Start quality today, impacting Arizona's tomorrow!

**AHSA Quarterly Meeting
Standing Committee Agenda & Meeting Minutes
Parent, Family & Community Engagement Committee
Thursday, November 17th, 2016**

| DATE OF MEETING: 11/17/2016 Time: 1:45-3:00pm | | LOCATION OF MEETING: Black Canyon Conf. Ctr. Phoenix |
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| COMMITTEE MEMBERS PRESENT Nancy Kessay- Maricopa County Nadia McKernan- SWHD Jessica Rivera-Garci- SWHD Gloria Andrade- City of Phoenix Sonya Montoya- NACOG Katrina Relph-Mueller- PGCCS Leticia Guzman- PGCCS Latrisha Center- City of Phoenix | | |
| COMMITTEE MEMBERS ABSENT – Child Crisis AZ, Chicanos Por la Causa, CC-WSHS, Child Parent Cetners. | | |
| VISITORS: | | |
| NEXT QUARTERLY COMMITTEE MEETING: Date: will be sent via email with agenda Location: TBD | | |
| AGENDA ITEM | DISCUSSION/RECOMMENDATION | PERSON(S) RESPONSIBLE/ PRESENTER |
| I. Call to Order & Welcome | Welcome and Introductions | Latrisha Centers- Vice Chair |
| II. Adoption of Agenda | Adoption of the Agenda: Chair updated and sent out to the group via email in advance for feedback. | Karla Solano Chair, CC-WSHS |



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| III. Approval of Minutes | Minutes from the previous meeting were sent out via email. | Karla Solano |
| IV. Follow up items from previous meeting | <p>DCS In-Home Dependency/In-home intervention -- some definitions were not addressed in the original MOU discussions...Karla currently working on meeting with T&TA to decide what next steps are and whether or not this also becomes an issue for Regional office...important for committee members to start having a discussion with T& TA - regional specialists about the question and issue to start generating discussion and decision...Katrina shared that past history the issue was raised initially, but that it was a barrier at the time that would not have allowed the MOU to move forward by the Attorney General's office in AZ. ...Latrisha great idea-- researching other state MOUs/IGAs to see how they may be addressing it -</p> <ul style="list-style-type: none">• Committee members discussed the adoption subsidy payments that families receive once an adoption is final, this is not considered public assistance <p>Family MAPS Presentation: was investigating bringing another presentation to our subcommittee...not possible at this time, but if a program is interested can pursue other options for training...PGCCS/Maricopa County are good resources.</p> <p>Draft of updated state flyer: primarily for the Phoenix programs. With 6 grantees in the Phoenix area the need for information sharing and awareness continues. Zip codes have been removed & now focus on school districts & their corresponding HS/EHS programs. Logos have also been updated and added...updates still needed and can be given or emailed to Latrisha. The back side of the flier can include all of the statewide information or it can be made as a pamphlet similar to our AHSA Annual Report...Phoenix Area Grantees and basic information on types of options offered, and each grantee would have their own panel...statewide information could then also be listed on the back. Karla has a person on staff that can have this created. Funds for the actual printing maybe a need...could also include things about the different initiatives within the collaboration office work plan and allows for greater awareness of how they intersect with the HS world...draft multi-grantee marketing brochure will be presented at our February meeting</p> | Latrisha Centers |



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| | <p>Out of Service Waiver: Child Crisis AZ shared their letter that they use together with SWHD...members will be taking it back to program directors to share as an idea/need...having buy-in from both grantee director s/programs might be something needed in the development of any agreements like this...</p> | |
| V. New Performance Standards- Program Governance | <p>New Performance Standards: discussed what programs are using to implement the standards in the area of Program Governance.</p> <ul style="list-style-type: none"> • Catholic Charities shared a tracking document they are using with staff to check implementation and what is being completed. • City of Phoenix is working on Service Area Plans and is working on imbedding the standards & who is responsible. • PGCCS has a similar tool in use, however has not had to make any changes at this time. • SWHS has a similar tool - they also have a section for how they are accomplishing the standard. | All Members |
| VI. AHSA Budget Period 3/1/16-2/28/17 | <p>Parent Education, Literacy Events, Día De Los Niños - picking a day in April for a statewide recruiting event in AZ (Recruitment Day) every HS program conduct a HS event that could then generate media coverage...programs promoting recruitment and planning an event...could the AHSA website be configured to be a referral website for programs across the state? No intakes on that day, but a day of awareness and fun.</p> | Latrisha Centers |
| VII. Announcements | <p>Latrisha gave everyone a list of companies that hire re-entry citizens. Also gave out <i>Find Help Phoenix cards</i>. Karla gave everyone copies of DCS Contact- Susan Smith, Refugee resources; Refugee Women's Health Clinic.</p> | Committee Members |
| VIII. New updates | <p>Read On AZ - looking at completing a model on PFCE ideas and feedback...Johnathon is in a subcommittee with FTF and will send a blank template that members will be asked to contribute to.</p> <p>EC Committee Update - explanation & overview on earning the ADE HSCCO Grants and 5 Year Responsibilities...</p> <ul style="list-style-type: none"> • Serving homeless populations: convene and best serve • Convene financial leaders to help with financial literacy and financial support | Jonathan Gonzalez Mindy |



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| | <ul style="list-style-type: none"> • Des subsidy linkages • Preschool development: resource sharing • Workgroup/strategies for supporting male engagement • Foster care: PIR data, streamlining on entry into programs • Vulnerable populations: homeless & runaway teens • Summit: what might that look like - are there gaps, etc. <p>In-kind APP- in the development phase for Maricopa County and will look at presenting about it at the next meeting.</p> <p>EHS- Chat Rooms are in use to continue to engage EHS families in the City of Phoenix, Maricopa County.</p> <p>Committee Members would like to share resources and training opportunities with each other within programs. Email Karla with the information so that it can be shared with programs. Maybe it can be a “first-come, first-served” basis for limited spots etc....this will also help support the 5 year work plan efforts.</p> | Nancy Kessay |
| IX. Follow up items for next Quarterly Mtg. | <ol style="list-style-type: none"> 1. Latrisha- Send Karla final information (including logos) for the development of the State Flier. 2. Karla- Create a draft of the state flier to present at February meeting. 3. All Members- Send Karla any resources and training opportunities coming up for professional development purposes, to share at next meeting. 4. Nancy Kessay- update on Inkind APP | All Members |
| Pending updates | None discussed. | All Members |
| Adjourn | Adjourned at 3:00 PM | Latrisha Centers |