



Supporting Head Start quality today, impacting Arizona's tomorrow!

**AHSA Quarterly Meeting
 Standing Committee Agenda & Meeting Minutes
 (Parent, Family and Community Engagement)
 11/24/2020**

DATE OF MEETING: 11/24/2020 Time: 11-1pm		LOCATION OF MEETING: Zoom
COMMITTEE MEMBERS PRESENT		
Jessica Rivera Garcia	Urban Strategies	
Cameron Kizziah	City of Phoenix	
Neida Sandoval	Urban Strategies	
Katrina Relph-Muller	Pinal-Gila Community Child Services	
Joey Taylor	Arizona Department of Education	
Leticia Guzman	Pinal-Gila Community Child Services	
Sanetria Jackson	Southwest Human Development	
VISITORS: Katherine Willard – First Things First (kwillard@firstthingsfirst.org) Mollie Bailey - First Things First (mbailey@ firstthingsfirst.org) Catalina Rodriguez Alvarez- ASU Master's student (catalina_rodriguez-alvarez@tempe.gov)		
NEXT QUARTERLY COMMITTEE MEETING: Date: will be sent via email with agenda Location: TBD		
AGENDA ITEM	DISCUSSION/RECOMMENDATION	PERSON(S) RESPONSIBLE/ PRESENTER
I. Call to Order & Welcome	Welcome and Introductions	Chair- Jessica R.G.



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<p>II. Adoption of Agenda</p>	<p>Adoption of the Agenda: Chair updated and sent out to the group via email in advance for feedback. <i>Agenda was sent prior to meeting. Agenda was revise and discuss prior to starting the meeting</i></p>	<p>Chair- Jessica R.G.</p>
<p>III. Approval of Minutes</p>	<p>Motion is needed to approve minutes: <i>Cameron Kizziah made the first motion and Katrina Relph-Muller seconds</i></p>	<p>Vice Chair- Cameron K.</p>
<p>IV. Community Visitor</p>	<p><i>Katherine Willard and Mollie Bailey from First Things First Presented what is FTF and how they are focusing on parent education. Shared how they are looking into evidence-based parenting models and parenting education strategies that HS program are utilizing and how is it working at the moment. Gave an example how the Raising a Reader program and how the model is 8 weeks longs.</i></p> <p>Cameron <i>shared for COP that they are utilizing Conscious Discipline for their home base staff. They have trained staff on it and they make sure to follow up to go beyond just training. She also shared that they have reflective supervision opportunities to ensure incorporation of the practices are also being met. She also shared that they utilize Partners for Healthy Babies. She shared that “it has been nice during this time the availability to send curriculum virtually” She shared that “My journey together” also launched recently and it is supported by the behavior support team to focus the social emotional and trauma informed care.</i></p> <p>Katrina- <i>Pinal Gila Community Services shared they are doing the “Conscious Discipline” for center base. For Home base they are using “Growing Healthy Kids and Family” . This one focuses on composure, belly breaths and other methods that are beneficial to bring at the families homes. She shared how families have shared that “Breathing really helps”, especially during this difficult time. She shared that they also utilize it during parent committee nights- “as administrators we have embedded it in everything that we do” She also shared that they are utilizing TEAMS to meet with parents.</i></p>	



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	<p>Jessica Urban Strategies- Shared that they have purchase Ready Rosie but have only utilize it on the teachers side, by sending weekly videos to support homeschool connections and parent engagement to support their goals. Shared how it has been hard to implement the parents training due to focusing on holding parent elections that have been difficult to obtain participation due to families struggles and overwhelm from the pandemic.</p> <p>Sanetria-SWHD shared that the parenting curriculum they utilize is home grown and evidence-based trough ASU. She also shared that they have been also trying to establish parent committees. She shared that the curriculum they used aligns with the construct coaching for family engagement in previous years but have not been successful implementing it yet this year.</p> <p>A struggle that was shared by a committee member to Kat and Mollie and was agreed upon all committee members was that “One of the things programs struggles making sure that staff is implementing fidelity and that they have the ongoing support of implementation.</p> <p>Kat and Mollie appreciated everyone’s time and feedback and they will continue to give us any new updates or continue to join meetings when needed.</p>	
<p>V. PFCE Committee</p>	<p>Committee Expectations and Responsibilities- poll</p> <p>Chair and Vice Chair asked members to complete a poll via zoom. Both explained how it is important that committee members support the goal and work that the PFCE committee is trying to uphold and achieve. This means, attending the PFCE committees on a regular basis, answering emails and doodle polls when asked to plan a meeting, contributing with ideas and information to share with others as well as supporting both the Chair and Vice Chair when meeting with community partners, homeless liaisons and foster care representative.</p> <p>(Poll answers can be found on an PDF form that will be attached to the email when minutes are sent.)</p>	<p>Chair and Vice chair- Jessica R.G. & Cameron K.</p>



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<p>VI. PFCE Goal</p>	<p>Chair and Vice Chair provided Update on goal: Increase the enrollment of foster children and families experiencing homelessness. As it was discussed on last meeting, the committee agreed and made a motion to move forward on working on one goal only. Chair and Vice Chair went over the goal, and explained the %percentages, the tasks, and expectations and as well the reports and information we will be discussing as a committee. Joey Taylor suggested for members to monitor monthly the report that gives information as to the children who are experiencing homelessness in Arizona. He provided the link in the chat: https://dcs.az.gov/news-reports/dcs-reports and also provided a document for Katrina and Leticia requested for them to connect with someone on their area to support and partner their efforts to enroll children in foster care. A motion was made with the added statement on the monitoring of foster care families and Leticia made the first motion and Cameron seconded it</p> <p>Vice Chair shared and went over the ECKLC Homeless Modules. Multiple members shared how they have used these modules to support a better understanding for their staff on how delicate the conversation of families experiencing homelessness is.</p>	<p>Chair and Vice chair- Jessica R.G. & Cameron K.</p>
<p>VII. Announcements</p>	<p>Chair shared Spring Training Blitz- opportunity to recruit families 700+ foster parents. Leticia and Katrina have volunteer to represent their programs as well as AZHSA alongside with Neida, March 2021. Chair emailed the 3 members the contact, location and information that was shared when a table was reserved. Due to the pandemic, if it's not able to be held in person, they will move to virtual. Please consider any giveaway/promotional items your program might be able to contribute to this event.</p> <p>Joey Taylor shared a recruitment opportunity. He shared that on Dec 5th and Dec 12- there will be a conference for older foster youth with children DCS Young Parent University conference. He provided the contact information if any program would like to participate and reach out to Felix to see if there is still time to sign up: felix.fornino@azdcs.gov</p>	<p>All Members</p>
<p>VIII. New updates</p>	<p>Vice Chair shared Fall Leadership Institute updates, Recruitment Committee updates including the process of getting an intern, as well as working on two projects at the moment. First project is to interview former parents who are now working on HS/EHS</p>	<p>Vice Chair- Cameron K.</p>



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	<i>and the second project is to re do the HS flyer. The PFCE committee agreed on the redo of the HS flyer.</i>	
IX. Follow up items for next Quarterly Mtg.	<i>As the next step on the goal states, the task for next meeting is for EACH committee member to Identify a homeless liaison and DCS case worker and present at the next meeting. (if you were not present, please revise and use the goal template as a guide for task) Please provide program contact information for updated HS Flyer to Jessica or Cameron as soon as possible. This will be what is used on generic EHS/HS Informational flyer and will be posted on AZHSA website for contact information.</i>	All Members
Pending updates	None	All Members
Adjourn	Cameron made a motion to adjourn the meeting and Katrina seconded it	