



Supporting Head Start quality today, impacting Arizona's tomorrow!

**AHSA Quarterly Meeting
 Standing Committee Agenda & Meeting Minutes
 Early Childhood Development Committee
 9/15/22**

DATE OF MEETING: 9/15/2022 Time: 1:00-3:00pm MST		LOCATION OF MEETING: Zoom Meeting: Meeting ID: 837 5232 8017 Passcode: 328167
COMMITTEE MEMBERS PRESENT:		
City of Phoenix	Maricopa County Human Service Department-Early Education Division	Catholic Charities Westside Head Start
Chicanos Por La Causa Early Childhood Development Judy Livingston	Child Crisis AZ	Northern Arizona Council of Governments (NACOG): Colleen Wolf Dayna Smith
Western Arizona Council of Governments (WACOG):	Pinal Gila Community Child Services, Inc (PGCCS): Tami Hoover	Urban Strategies-
Child Parent Centers, Inc (CPC):	Greater Phoenix Urban League Head Start:	Salt River Early Education Center:
Southwest Human Development:		
VISITORS:		
NEXT QUARTERLY COMMITTEE MEETING: Date: 10/20/22 1:30-3:30pm Location: https://us02web.zoom.us/j/84148546657?pwd=amdGT3ZaaUVBSU9uQndCMGdRV01UUT09		



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AGENDA ITEM	DISCUSSION/RECOMMENDATION	PERSON(S) RESPONSIBLE/ PRESENTER
I. Call to Order & Welcome	Welcome and Introductions: Call to Order at 1:06pm	Gretchen Bonkoske
II. Approval of Minutes	Minutes from August Meeting Motion to Approve Minutes: Motion: Colleen Wolf Second: Judy Livingston Motion Passed, Minutes Approved	All
III. Elections	Elections are being held for Vice Chair: No Nominations for Vice Chair.	Gretchen Bonkoske
IV. Pending Updates	<p>Workforce Registry Update:</p> <ul style="list-style-type: none"> • All staff entered and list maintained by June 2023 • A list of all sites associated with each of the Head Start Grantee's <ul style="list-style-type: none"> ○ A list of sites with site name and DHS License number. <p>Next Opportunity to Network with them</p> <ul style="list-style-type: none"> • November 15th from 1-5pm • Location: Mesa Convention Center <p>Chair will send out Workforce Registry Outreach Coordinators information to all participants for questions about Registry or help with the list.</p> <p>Goal of June 2023 (end of this program year) to have the list of all sites and entering staff into Workforce Registry, with the understanding that this is a work in progress; as turnover and sites not opening is a concern.</p> <p>All attendees agreed that working towards the above goal is a continued goal and that previous meetings other members were excited by the MOU with Workforce Registry.</p>	All



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V. Collaboration	<p>Open: Question was posed on how other grantees are Onboarding New Employees, specifically Home Visitors. Some Ideas shared: ~NET Plan for a set number of weeks. ~TLC Virtual meetings to help cut down on travel time and allow new employees and older employees to learn from each other. ~Observing an exemplary employee, in the classroom or on a home visit. (Team-up Exemplary employee with new employee). ~ In leu of exemplary live observations, video the exemplary teachers, home visitors, to show to new employees. ~ Protocol book for each area, Home Visiting, EHS, HS, with set by step instructions of how a visit or day is supposed to look like.</p>	All
VI. Announcements	Next Meeting: Thursday, October 20 th , from 1:30-2:30pm	
VII. New Updates		
VIII. Follow up items for next Quarterly Mtg.		All
IX. Adjourn	<p>Motion to Adjourn: Motion: Colleen Wolf Second: Judy Livingston Motion Passed: Meeting Adjourned at 1:50pm</p>	All Members