



Arizona Head Start Association

## Integrated Health & Safety Committee Meeting Minutes

<b>Date:</b> April 4, 2023 <b>Time:</b> 2:30 – 4:00		<b>Location:</b> Virtual <b>Meeting ID:</b> <b>Passcode:</b>	
<b><u>Committee Chair: Marcela Zepeda</u></b>			
<b><u>Committee Vice Chair: Marcia Archer</u></b>			
<b><u>COMMITTEE HEAD START MEMBERS PRESENT:</u></b>			
<b>Alhambra Head Start:</b>	<b>Catholic Charities West Side Head Start:</b>	<b>Chicanos Por La Causa:</b> Priscila Armenta Marcela Zepeda Elizabeth Soqui	<b>Child Crisis Arizona:</b>
<b>Child Parent Centers:</b>	<b>City of Phoenix:</b> Selina McCabe-Charley Margaret Velasco Alice Haverland Lillian Okla	<b>Deer Valley Head Start:</b>	<b>Fowler Head Start:</b>
<b>Greater Phoenix Urban League Head Start:</b>	<b>Maricopa County:</b>	<b>Northern Arizona Council Of Governments:</b> Marcia Archer Anna Cosgrove	<b>Pinal Gila Community Child Service:</b> Connie Morrison Carol Giddens
<b>Southwest Human Development:</b> Bari Nemeth	<b>Urban Strategies:</b>	<b>Washington Head Start:</b>	<b>Western Arizona Council of Governments:</b>
<b><u>COMMITTEE COMMUNITY PARTNER MEMBERS PRESENT:</u></b> Carolyn Willmer Jessica Rivera-Garcia			

**COMMITTEE HEAD START & COMMUNITY PARTNER MEMBERS ABSENT:**

Alhambra Head Start, Catholic Charities West Side Head Start, Child Crisis AZ, Child Parent Centers, Deer Valley Head Start, Fowler Head Start, Greater Phoenix Urban League Head Start, Maricopa County, Urban Strategies, Washington Head Start, Western Arizona Council of Governments

**GUEST/VISITOR:**

**NEXT COMMITTEE MEETING:** May 2, 2023, at 2:30 PM

Topic	Presenter	Minutes
1) Call Meeting to order	Marcela Zepeda	The meeting was called to order at 2:33 PM.
2) Hearing Screening Certification Updates – Required or Best Practice	Marcela Zepeda	<ul style="list-style-type: none"> <li>• Performance Standard: A program must either obtain or perform evidence-based vision and hearing screenings.</li> <li>• Historically we have been certified for hearing screenings.</li> <li>• Jessica Rivera-Garcia, Brooke Colvin, and Marcela Zepeda met with AzDHS.</li> <li>• There are 2 types of certification: Screener and Train the Trainer.</li> <li>• ADHS Has started a new contract for certification training.</li> <li>• HS falls under Child Care per AZ Licensing. HS is not required to be certified for screening.</li> <li>• Conversations are happening regarding ECE need.</li> <li>• What we can do:               <ul style="list-style-type: none"> <li>○ Receive training on how to use machine</li> <li>○ Provide training</li> <li>○ Collect data on who needs training</li> </ul> </li> <li>• If not part of a school district, do not report back to the state or be certified.</li> <li>• Head Start falls under child care, not preschool.</li> <li>• We can still receive training.</li> <li>• If certified to train, you can continue to train but do not report it to the state.</li> </ul>

		<ul style="list-style-type: none"> <li>• If you are already certified as a trainer to train, you cannot request a certificate from the state.</li> <li>• If you receive certification through them, you are to report to the state. If not certified, do not report.</li> <li>• Only the preschools inside a district are required to report.</li> <li>• For Best Practice, we can send our staff for training. They will train our staff if we schedule it.</li> <li>• How many are interested in being trained as a screener? They will check into scheduling a training through our committee. The idea is for managers to get trained as a screener. The manager then trains screeners since they don't need to be certified. <ul style="list-style-type: none"> <li>○ Let Marcela know by May 2<sup>nd</sup> how many you would want to get trained.</li> <li>○ Training consists of lecture, quiz, and hands on. The committee will try to schedule</li> </ul> </li> <li>• There no longer is Train the Trainer because it has to go through the contract. They are not recertifying anyone as a trainer.</li> <li>• They are going to add verbiage about childcare</li> <li>• Selina McCabe-Charley asked how this impacts our screenings done for IEPs; ADHS is having those conversations.</li> <li>• Certification is good for 4 years.</li> <li>• Why did it change? In the 2016 performance standards, there is no requirement from OHS to be certified screeners, only to use an evidence-based screening tool.</li> <li>• Bari Nemeth mentioned T3 training was thru an ASU contract that ended at least 7 years ago.</li> <li>• If you are certified, you have to follow all the requirements for screening, including reporting to ADHS.</li> <li>• Because we are not a school, there may be a cost...which is why we will request it through AzHSA.</li> </ul>
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<p>3) Committee Updates (<i>election, request for support, etc</i>)</p>	<p>Marcela Zepeda</p>	<ul style="list-style-type: none"> <li>• Newsletter Update Needed <ul style="list-style-type: none"> <li>○ Striving to promote health and school readiness, health literacy and advocacy for parents; sharing of knowledge and information and networking, to best meet the needs of enrolled families</li> <li>○ Due May 1<sup>st</sup>, 2023</li> <li>○ Jessica Rivera-Garcia posted the link <a href="http://www.azheadstart.org/minutes.php">http://www.azheadstart.org/minutes.php</a></li> <li>○ The Committee agreed to add to Goals: Communication to become unified across the state HS programs.</li> <li>○ Section titled What we are working on: <ul style="list-style-type: none"> <li>▪ Building Relations changed to Strengthening Relations with community liaisons (ADHS &amp; AHCCCS)</li> <li>▪ Added Increase clarification of Performance Standard requirements</li> </ul> </li> <li>○ The Committee agreed to add to Next Steps: Continue communication on Hearing Screening requirements with ADHS for ECE</li> </ul> </li> <li>• Highlights are needed for the Annual Report for Jan-Dec 2022. The theme will be talking about the environment and how it has changed. <ul style="list-style-type: none"> <li>○ Last year's report: <a href="http://www.azheadstart.org/pdfs/AzHSA_Annual_Report_2021.pdf">http://www.azheadstart.org/pdfs/AzHSA_Annual_Report_2021.pdf</a></li> <li>○ Bari suggested a strength of the committee is to be able to discuss individual cases and support each other with resources within the state.</li> </ul> </li> </ul>

4) WIC MOU		<ul style="list-style-type: none"> <li>N/A</li> </ul>																																																		
5) Head Start Community Updates		<ul style="list-style-type: none"> <li>N/A</li> </ul>																																																		
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7) Action Plan 2023	Marcela Zepeda	<table border="1"> <tr> <td>Identify barriers for data collection on Health Survey</td> <td>December 2022</td> <td>IHSC Members</td> <td>January 2023</td> <td>Complete</td> </tr> <tr> <td>Share with AZ HSA, Jessica Rivera-Garcia barriers identified by IHSC members on the data collection process of the Health Survey</td> <td>January 2023</td> <td>Marcela Zepeda</td> <td>January 2023</td> <td>Complete</td> </tr> <tr> <td>Create a Health Survey Data Tool in excel format to share with HS programs for data collection throughout the PY22-23</td> <td>February 2023</td> <td>Marcela Zepeda</td> <td>February 2023</td> <td>Pending</td> </tr> <tr> <td>Share the Health Survey Data Tool in excel format with IHSC members on February's IHSC meeting</td> <td>February 2023</td> <td>Marcela Zepeda</td> <td>February 2023</td> <td>Pending</td> </tr> <tr> <td>IHSC will identify individuals that will be supporting data collection, utilizing Health Survey Data Tool for PY22-23</td> <td>February 2023</td> <td>IHSC Members</td> <td>March 2023</td> <td>Pending</td> </tr> <tr> <td>Begin data collection utilizing Health Survey Data Tool for PY22-23</td> <td>February 2023</td> <td>IHSC Members</td> <td>July 2023</td> <td>Pending</td> </tr> <tr> <td>Check-in with IHSC Members the Health Survey Tool data collection process during scheduled IHSC Meetings</td> <td>April 2023</td> <td>Marcela Zepeda</td> <td>July 2023</td> <td>Pending</td> </tr> <tr> <td>AZ HSA, Jessica Rivera-Garcia Will support the IHSC with data evaluation by creating a google survey that includes Health Survey Tool questions and the complete Health Survey questions (PIR and Non- PIR)</td> <td>August 2023</td> <td>Jessica Rivera-Garcia</td> <td>September 2023</td> <td>Pending</td> </tr> <tr> <td>IHSC Members enter each program's data to the google survey</td> <td>October</td> <td>IHSCM</td> <td>October 2023</td> <td>Pending</td> </tr> <tr> <td>Evaluate data, identify strengths</td> <td>November 2023</td> <td>IHSCM</td> <td>November 2023</td> <td>Pending</td> </tr> </table> <ul style="list-style-type: none"> <li>Marcela Zepeda commented that in Feb we were supposed to collect information using the Data Tool. We are coming to the close of our year and she reminded everyone that we are collecting the data so we can use it.</li> <li>We have until July to collect the information.</li> </ul>	Identify barriers for data collection on Health Survey	December 2022	IHSC Members	January 2023	Complete	Share with AZ HSA, Jessica Rivera-Garcia barriers identified by IHSC members on the data collection process of the Health Survey	January 2023	Marcela Zepeda	January 2023	Complete	Create a Health Survey Data Tool in excel format to share with HS programs for data collection throughout the PY22-23	February 2023	Marcela Zepeda	February 2023	Pending	Share the Health Survey Data Tool in excel format with IHSC members on February's IHSC meeting	February 2023	Marcela Zepeda	February 2023	Pending	IHSC will identify individuals that will be supporting data collection, utilizing Health Survey Data Tool for PY22-23	February 2023	IHSC Members	March 2023	Pending	Begin data collection utilizing Health Survey Data Tool for PY22-23	February 2023	IHSC Members	July 2023	Pending	Check-in with IHSC Members the Health Survey Tool data collection process during scheduled IHSC Meetings	April 2023	Marcela Zepeda	July 2023	Pending	AZ HSA, Jessica Rivera-Garcia Will support the IHSC with data evaluation by creating a google survey that includes Health Survey Tool questions and the complete Health Survey questions (PIR and Non- PIR)	August 2023	Jessica Rivera-Garcia	September 2023	Pending	IHSC Members enter each program's data to the google survey	October	IHSCM	October 2023	Pending	Evaluate data, identify strengths	November 2023	IHSCM	November 2023	Pending
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		<ul style="list-style-type: none"> <li>• In August, Jessica will support us with the data evaluation by creating a google tool for the non-PIR questions.</li> <li>• By October, we can then enter the info into that google tool and then evaluate the data.</li> <li>• Health Survey Tool to collect Health Data PY22-23 that is not part of PIR <ul style="list-style-type: none"> <li>○ An email went out with the survey tool in an excel format. We need to make sure we each received it.</li> </ul> </li> </ul>
8) Adjourn		Meeting was adjourned at 3:50 PM.
Minutes taken by: Marcia Archer		