



Supporting Head Start quality today, impacting Arizona's tomorrow!

**Integrated Health & Safety Subcommittee
Monthly Meeting
Standing Committee Meeting Minutes**

DATE OF MEETING: 10/04/2022 Time: 2:30pm-4pm		LOCATION OF MEETING: Via TEAMS (virtual)
COMMITTEE MEMBERS PRESENT		
Carol Giddens	Marcia Archer	
Connie Morrison	Carolyn Willmer (Guest)	
Elizabeth Soqui	Priscila Armenta	
Jessica Rivera-Garcia (Guest)	Alice Haverland	
Kim Pearson	Marcela Zepeda	
Alana Mozar		
VISITORS: None		
NEXT QUARTERLY COMMITTEE MEETING: November 16 th , 2022 (in-person) Date: will be sent via email with agenda Location: TBD		
AGENDA ITEM	DISCUSSION/RECOMMENDATION	PERSON(S) RESPONSIBLE/ PRESENTER
I. Call to Order & Welcome	Welcome and Introductions	Marcela Zepeda
II. Adoption of Agenda	Adoption of the Agenda: Chair updated and sent out to the group via email in advance for feedback.	Marcela Zepeda



Supporting Head Start quality today, impacting Arizona's tomorrow!

<p>III. Approval of Minutes</p>	<p>Motion to approve minutes was done by Alice Haverland, second motion to approve minutes was done by Carol Giddens.</p>	<p>All</p>
<p>IV. WIC MOU Review</p>	<p>All IH&SC members reviewed the WIC MOU for the second time to ensure we are in accordance with the 90 day revision period set and agreed on 08/18/22. Pages review included pages 1-27. Revisions included using same language throughout the document like <i>program</i> vs office or grantee when referring to Head Start. High-Sensitive as two words throughout, spelled out acronyms like: AHSP. All revisions noted during the meeting were added in Word Document following revision format for comments.</p> <p>During the WIC MOU review Jessica mentioned that Marcela and she would be meeting to go over the signature page together. There will be a guidance to easier collection of directors information and UpToDate contact information collection from all programs.</p>	<p>All</p>
<p>V. Get Accept</p>	<p>Marcela presented Get-Accept power point information from possible partnership to all members. This is a document management and an electronic signing platform. Get-Accept became a very beneficial tool to have during pandemic time. Get-Accept focuses on digitizing documents has its many benefits. Such as tracking, file storage, reduction of document errors, easy plus quick form completion.</p> <p>Get-Accept presentation attached to minutes.</p> <p>Get-Accept would like to do a round table with committee and to have other head starts testimonies heard. More information soon to be shared.</p>	<p>Marcela Zepeda</p>



Supporting Head Start quality today, impacting Arizona's tomorrow!

VI. COVID-19 Updates	Kim Pearson shared her partnership with U of A for education and a mobile clinic that will be providing COVID-19 vaccines in two parts. Their goal is to get children vaccinated. A survey was done through U of A, in which they received 100% participation. Kim said, this project was part of CDC.	All
VII. Follow up items for next Mtg.	3rd review of WIC MOU for final submission Strategic Action Plan 2023 TAPI presentation on COVID-19 Vaccines	All
Pending updates	Jessica Rivera-Garcia will send Executive Team WIC MOU with Revision for approval. Feedback requested by Nov. 10 th , 22.	Marcela Zepeda, Jessica Rivera-Garcia
Adjourn	3:15pm Motion to adjourn meeting by Carolyn Willmer, second motion by Connie Morrison.	Carolyn Willmer, Connie Morrison