



Supporting Head Start quality today, impacting Arizona's tomorrow!

**Integrated Health & Safety Subcommittee
Monthly Meeting
Standing Committee Meeting Minutes**

DATE OF MEETING: 11/16/22 Time: 1pm-3:00pm		LOCATION OF MEETING: Mesa Convention Center
COMMITTEE MEMBERS PRESENT		
Marcia Archer	Martha Jimenez	
Alice Haverland		
Selina McCabe-Charley		
Margaret Velasco		
Agueda Vela		
Betsy Ventura		
Mayra Olmos		
VISITORS: Laura Smith, Jazmin Michael (TAPI)		
NEXT QUARTERLY COMMITTEE MEETING: December 6, 2022 (virtual) Date: will be sent via email with agenda Location:		
AGENDA ITEM	DISCUSSION/RECOMMENDATION	PERSON(S) RESPONSIBLE/PRESENTER
I. Call to Order & Welcome	Welcome and Introductions	Marcia Archer
II. Presentation	TAPI The Arizona Partnership for Immunization: Speakers are available to make presentations to employees and parents. Virtual Training on December 1, 2022. "Ten Things Parents Need to know about why we immunize"	Laura Smith, Jazmin Michael



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III. Approval of Minutes	All members reviewed and approved minutes from October meeting. Motion to approve minutes was done by Margaret Velasco, second motion to approve minutes was done by Alice Haverland.	All
IV. Why do you belong here?	All IH&SC members had a good discussion stating their reasons for participating on the committee.	All
V. Newsletter	<p>Recommendations made:</p> <ul style="list-style-type: none"> • Utilize Newsletter to entice more participants to join committee • Share information • Provide committee updates • Add committee members logos (NACOG, CPLC, SWHD, COP, etc.) • Add pictures of Marcela & Marcia 	All
VI. WIC MOU Review	The WIC MOU final review was submitted, and feedback was received. Final due by 11/30/22	All
VII. Strategic Plan 21-26	<ul style="list-style-type: none"> • The Health & Safety of all children in Early Care & Education setting is essential. • This was previously discussed in forum, collaboratively • Meetings first Tuesday of every month (virtual) • Attendance is tracked • PDG B-5 Grant • 5 Year Project, currently starting year 2 • Long Range Goals, Short term • Analyzing, Interpret Data Reevaluate future goals and steps. See data to measure progress of goals 	All



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	<ul style="list-style-type: none">Action Plan for 2023 will work as a team/ committee	
Follow up items for next Mtg	Submit WIC MOU with revision to Kimberly Callow by 11/30.	
Pending updates		
Adjourn	2:50pm	